



AFFIDAVIT OF COMPLETION OF CONTINUING EDUCATION REQUIREMENTS

The information requested on this form is in accordance with the National Bureau of Business Licensing Officials (NBBLO) policy governing continuing education requirements for maintenance of NBBLO certification. Fourteen hours of continuing education courses must be completed every two years following initial certification (either CLO, SLO or MLO) and every two years thereafter in order to remain certified. Falsifying or fraudulently representing completion of continuing education requirements in order to renew a certificate shall result in revocation of certification.

(Please type or print clearly.)

Member#

Name: _____ Jurisdiction: _____

Mailing Address: _____

City/State/Zip: _____

E-Mail: _____

Work Phone: _____ Cell Phone: _____

Please enter the approved courses that were attended/completed below:

Course Title & Instructor	Location	Date/Time	Class Hours

PLEASE ATTACH PROOF OF ATTENDANCE FOR COURSE(S) LISTED ABOVE

I swear or affirm that the information contained in this affidavit is correct to the best of my knowledge and that I have fully complied with the continuing education provisions of the National Bureau of Business Licensing Officials

Signed _____ Date _____

For those who maintain active NBBLO membership and attend the required hours of NBBLO approved 3rd party courses, recertification in lieu of attending the NBBLO conferences requires submission of this form with the recertification form plus \$30 (\$15 CE processing fee plus a \$15 recertification fee) *when postmarked prior to your recertification date* or with a \$60 processing fee (\$30 CE processing fee plus a \$30 recertification fee) *if postmarked after your recertification date*. Payment may be tendered via:

Check made payable to **NBBLO, LLC**

Credit card (by faxing credit card information to the number below) **or**

PayPal (by clicking on one of the links below):

Be sure to mail or fax this Affidavit with proof of attendance to:

NBBLO

Attention: Ken Musgrave

PO BOX 67

New Creek, WV 26743

This Affidavit must be submitted with payment.

For more information, please contact Ken Musgrave via email at: ken@nbblo.org or via fax at 702/943-3300.